

**Boston Water and
Sewer Commission**

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MEETING OF THE
BOSTON WATER AND SEWER COMMISSION
980 HARRISON AVENUE
BOSTON, MA 02119
DECEMBER 16, 2010
MEETING NO. 2010-12

AGENDA

I. Call to Order

A. Minutes of Meetings

1. Minutes of the November 18, 2010 Meeting

B. Executive Director's Report

C. Information Report

1. Disbursement Ratification 11/01/10-11/30/10

II. General Management Issues

1. November 2010 Capital Improvement Program Budget Variance Report
2. November 2010 Revenue and Expense Analysis
3. November 2010 Monthly Management Report
4. Informational Report on Change Orders
November 1 through November 30, 2010



III. Proposals and Contracts

A. Engineering Department

1. Commission authorization requested to authorize the Executive Director to advertise for bids for Contract No. 10-308-005, Installation of Water, Sewer and Drain Pipes in Hyde Park and West Roxbury.
2. Commission authorization requested to award Contract No. 09-308-003, Water Mains, Sewer and Drain Pipes in Back Bay and City Proper to D'Allessandro Corp, lowest of seven bidders, in the amount of \$3,338,286.30.
3. Commission authorization requested to authorize the Executive Director to advertise for bids for Contract No. 10-309-004 for Sewerage and Water Works Improvements in East Boston. The estimated cost of this project is approximately \$2,025,000.
4. Commission authorization requested to authorize the Executive Director to approve funding for Boston Police Details associated with engineering services for the Dorchester Interceptor Inflow Relief Project under the MWRA's CSO plan for an amount not to exceed \$125,000.00.
5. Commission authorization requested to award Contract No. 10-309-012 for sewerage works improvements in Boston Public Garden to Umbro and Sons, the lowest of two bidders, in the amount of \$1,038,636.38.
6. Information Report: request Addendum for the Proposals for Professional Construction Management Services for Sewer Separation of New Market Square and Dudley Square.



7. Commission authorization requested to approve additional funds in the amount of \$46,011.64 for BWSC Contract 08-308-005, Water Relay and Drain/Sewer Rehabilitation in Allston/Brighton, Jamaica Plain, and Mattapan. The additional funds are requested to cover the overrun for one item. The original contract value is \$1,493,718.93. Additional funding in the amount of \$53,694.71 was previously approved for payment on earlier change orders. This additional funding request in addition to the previously approved amount will increase the contract value by 6.68% to a new contract value of \$1,593,425.28.

B. Operations

1. Commission authorization requested to authorize the Executive Director to waive public advertisement and award contracts for natural gas, electricity and water/sewer utility services in 2011. Contracts would be awarded as follows: Keyspan/National Grid Energy Delivery (natural gas), \$265,000.00; NSTAR (electrical delivery services), \$450,000.00; HESS Corporation (electrical generation/supply services), \$400,000.00; and the Boston Water and Sewer Commission (water/sewer services) \$75,000.00. The total amount of the contracts for utility services in 2011 is \$1,190,000.00.
2. Commission authorization requested to authorize the Executive Director to utilize the Massachusetts State Contract No. ITT09, Communication and Network Services, for the purchase of cellular telephone service and 2-way direct connect communication and equipment. The total amount of purchases under Contract No. ITT09 shall not exceed \$40,000.00 in 2011.



3. Commission authorization requested to authorize the Executive Director to utilize the United States Postal Service for mail-related services in 2011 in an amount not to exceed \$185,000.00.
4. Commissioner authorization requested to authorize the Executive Director to award Contract No. 11-103-001, for the purchase of processed gravel to Mario Susi & Sons, Inc. of Dorchester, Massachusetts, the lowest responsive and responsible bidder of five (5) bidders, in an amount not to exceed \$53,200.00
5. Commission authorization requested to authorize the Executive Director to award Contract No. 11-103-003, for the purchase of cold patch liquid asphalt blend to T. L. Edwards, Inc. of Avon, Massachusetts, the lowest responsive and responsible bidder of three (3) bidders, in an amount not to exceed \$87,080.00
6. Commission authorization requested to authorize the Executive Director to award Contract No. 11-103-002, for the purchase of crushed stone to S.M. Lorusso and Sons of Walpole, Massachusetts, the lowest responsive and responsible bidder of four (4) bidders, in an amount not to exceed \$27,280.00.
7. Commission authorization requested to award Contract No. 11-201-001 for building mechanical heating, ventilating, and air conditioning (HVAC) preventive maintenance and repair services to Trane U.S., Inc. of Woburn, Massachusetts, in an amount not to exceed \$295,160.00. The contract would be in effect from January 1, 2011 through December 31, 2013.



8. Commission authorization requested to authorize appropriate Staff to negotiate and the Executive Director to execute a new three (3) year Antenna Site License Agreement for 2-Way Radio Transmission/ Reception Equipment at 99 High Street in Boston, Massachusetts. The three-year agreement would be with Teachers Insurance and Annuity Association of America and provide for three (3) consecutive five (5) year extensions, expiring in 2028. The estimated cost of the eighteen (18) year lease agreement is \$210,000.00.
9. Commission authorization requested to authorize the Executive Director to utilize Massachusetts State Contract OFF19, "Office Supplies, Recycled Paper and Envelopes", for the purchase of office supplies, copy paper and office equipment. The total amount of purchases under Contract OFF19 shall not exceed \$75,000.00 in 2011.

C. Administration

1. Commission authorization requested to authorize the Executive Director to utilize the Massachusetts State Contract for temporary personnel services in an amount not to exceed \$50,000.00
2. Commission authorization requested to authorize the Executive Director to utilize Massachusetts State Contract 1650A and enter into an agreement with Touchmark, Inc. of Boston, Massachusetts, Standard Modern Printing of Brockton, Massachusetts and Sterling Printing of Stoneham for graphical design and printing services of Commission publications in an amount not to exceed \$135,000.00.



D. Finance

E. Planning and Development

1. Commission Authorization requested to authorize the staff to negotiate and the Executive Director to execute a contract with Beacon Application Services Corporation to provide professional upgrade, implementation, and training services on the Commission's PeopleSoft Human Resource and Financial Management System applications to version 9.2 in an amount not to exceed \$696,500.
2. Commission authorization requested to award a contract in an amount not to exceed \$118,950 to Oracle Corporation for maintenance and technical support on the Commission's Human Resource/Financial Management System for the period December 17, 2010 to December 16, 2011. Maintenance and technical support services will be purchased under State Contract #ITS19.
3. Commission authorization requested to purchase wireless, telecommunication, radio and internet services from Verizon Wireless/Verizon New England, Inc. in an amount not to exceed \$126,600. for the period January 1, 2011 to December 31, 2011. These services will be purchased under Commonwealth of Massachusetts contract numbers ITT09 and ITT37.
4. Commission authorization requested to purchase telecommunication services from Paetec Communications, Inc. in an amount not to exceed \$38,400. for the period January 1, 2011 to December 31, 2011. These services will be purchased under Commonwealth of Massachusetts contract number ITT09.



5. Commission authorization requested to award a contract in an amount not to exceed \$58,000. to Oracle Corporation for annual maintenance and technical support services on the Commission's Oracle Relational Database Management Systems for the period January 1, 2011 to December 31, 2011. These services will be purchased under the Commonwealth of Massachusetts contract number ITS19.
6. Authorization is requested to award a contract in an amount not to exceed \$25,000. to Radio Satellite Integrators, Inc. for annual maintenance and technical support services on the Commission's Automatic Vehicle Location System for the period January 1, 2011 to December 31, 2011. Authorization is also requested to waive the advertisement requirement as described in Article III, Section O, Sub-Section 2 of the Commission's Policy on Procurement.

F. Miscellaneous

1. Commission authorization requested to authorize Executive Director to utilize New England Water Works Association (NEWWA) to provide personnel training in 2011 for an amount not to exceed seventy thousand dollars (70,000.00).
2. Information only, Enhancement of Employee Skills.



IV. Personnel Actions

A. New Hires Report

V. Legal

A. Litigation

B. Hearings

VI. Other Business

VII. Executive Session